

**CLASS TITLE:****FIRE SAFETY INSPECTOR**

Class Code: 02258200

Pay Grade: 17A

EO Code: D

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To perform fire safety inspections for the purpose of checking compliance with fire safety standards in state and federal codes, laws, regulations and policies in the area of health care facilities and public and private buildings other than single, two or three family dwellings; and to do related work as required.

**SUPERVISION RECEIVED:** Works under the general supervision of a superior with latitude for the exercise of initiative and independent judgement; work is reviewed for results attained and for conformance to codes, laws, regulations and policies.

**SUPERVISION EXERCISED:** As required, may supervise and review the work of personnel assigned to assist.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To perform safety inspections for the purpose of checking compliance with fire safety standards established in state and federal codes, laws, regulations and policies in regard to fire preventive equipment and measures, fire hazards and fire safety provisions in health care facilities and public and private buildings other than single, two or three family dwellings, such as places of assembly, hotels and motels, schools, boarding homes, rooming houses, child day care centers, apartment houses, industrial, business and storage buildings and theaters.

To inspect appropriate health care facilities and buildings throughout the state to determine if construction, use, occupancy and maintenance conform to established standards.

To inspect fire protective equipment, heating units, exit lights, doors, fire escapes, window grilles, manholes, pipelines, and all structural aspects of buildings for possible fire and safety hazards.

To investigate complaints regarding violations of established fire safety standards.

To prepare and submit written reports listing deficiencies and violations on all investigations.

To review substitute safety programs submitted by building owners in lieu of established standards, and to recommend approval or rejection of these plans.

To consult with and recommend to appropriate persons those improvements, alterations, modifications and/or changes required to conform to established standards.

As required, to testify at hearings and in court as to the conformity of safety plans and buildings to the established fire safety standards.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A thorough knowledge of the practices, techniques and principles of fire safety inspections in order to check compliance with fire safety standards; a thorough knowledge of the fire safety standards established in state and federal codes, laws, regulations and policies in the area of health care facilities and public and private buildings other than single, two or three family dwellings; the ability to prepare written reports; the ability to assist building owners in bringing their buildings into conformance with fire safety standards; and related capacities and abilities.

## **EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: graduation from a senior high school; and

Experience: Such as may have been gained through: employment in a responsible position performing fire safety inspections of health care facilities and/or general occupancy type buildings.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Revised: November 13, 1983

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